

**Regular Meeting of the Eastford Board of Selectmen
Monday January 4, 2010, 7:00 PM
Eastford Town Office Building
16 Westford Road
Eastford, CT 06242**

Agenda

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1. **Call to Order**
 2. **Citizen's Participation limited to three (3) minutes per person and no proxies.**
 3. **Approval of Minutes: December 7, 2009 Regular Meeting**
 4. **Selectmen's Report**
 5. **TOBEC Report**
 6. **Electrical Supplier Contract**
 7. **Town Center Drainage Invoice**
 8. **School Facilities Study Commission Report**
 9. **Tax Collector Salary Adjustment**
 10. **School Readiness Council**
 11. **Emergency Management Director Appointment**
 12. **Town of Eastford Website**
 13. **Add to the Agenda upon two-thirds vote of members present and voting.**
 14. **Citizen's Comments on the Agenda**
 15. **Adjournment**
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**Present: Allan Platt/First Selectman, Terry Cote/Selectman
Absent: Thomas Latham/Selectman,**

**Called to Order:
AP called the meeting to order at 7:00 pm.**

**Citizens Participation:
None**

**Approval of Minutes:
AP/TC moved to approve the minutes of the December 7, 2009 Regular Meeting of the Board of Selectmen. Unanimous.**

Selectman's Report:
· **The flu clinic held on December 16th at the Town Office Building was a success with approximately fifty (50) individuals receiving the immunization.**

- I would like to set up a Special Board of Selectmen Meeting to begin work on the budget. I will try to coordinate this meeting with an upcoming training information session with the town Auditors.
- I have received the grant award letter for the JAG grant and will apply at once for the 75% advance payment and proceed with the grant execution.
- I would like to update the Eastford purchasing policy and will be approaching this issue in the relatively near future.
- Compactor – 2nd or 3rd week of January. Waiting to hear back from IWWC to see if a permit is needed for excavation to begin - when the weather is agreeable.
- Frog Rock – Met with DOT. Spoke with DEP. Spoke with State Police – will assign Sgt and report. More discussion at the next meeting.

TOBEC Report:

TC/AP move to postpone discussion of the Town Office Building Renovation Committee to the next Regular Board of Selectmen Meeting on February 1st due to the absence of Tom Latham (He is on this Committee). Unanimous.

Electrical Supplier:

AP/TC move to empower the First Selectman to negotiate and execute a contract for the electrical supplier for the town Buildings (excluding the Eastford Elementary School) for a period not to exceed three (3) years. Unanimous.

Town Center Drainage Invoice:

It was approved at a Board of Selectmen meeting on September 25, 2009 to expend \$3,200 for the cleaning of the drain in the center of town. After they started the work, they stated it was going to be more extensive than was planned but got approval to complete the job. The bill came in for \$6,332.50 for work done by Truax Corp. At the direction of the First Selectman, our Public Works Foreman called them and the bill was reduced to \$5,385.

AP/TC moved to expend \$5,385 from line 6201 of the approved budget to Truax Corporation for work performed concerning drainage issues in the town center in October of 2009. Unanimous.

School Facilities Study Commission Report:

AP/TC moved to table the School Facilities Study Commission Report and recommendation until the February 1, 2010 Regular Meeting of the Board of Selectmen due to Tom Latham's absence (He is on this Commission). Unanimous.

Tax Collector Salary Adjustment:

AP/TC move to approve a pay schedule for the Tax Collector of \$705.00 per pay period from November 15, 2009 through the end of the current fiscal year, and \$670.23 per pay period for the 2010/2011 fiscal year plus any future increases. Unanimous.

AP gave a letter to the Tax Collector and she agreed that it accurately depicts what was agreed on. AP would like to thank the Tax Collector sincerely for the professional manner in which she conducted herself during negotiations to resolve this rather unusual situation.

School Readiness Council:

AP/TC move to appoint Theresa Neely to the School Readiness Council. Unanimous.

AP/TC move to appoint Terry Cote as the Board of Selectmen Representative to the School Readiness Council. Unanimous.

Allan Platt thanked Terry Cote for volunteering.

Emergency Management Director Appointment:

Move to appoint Deborah Richards Emergency Preparedness Director representing Eastford in Region 4 – Connecticut Department of Emergency Management and Homeland Security. Unanimous.

AP would like to set up an Emergency Preparedness Committee including a member of the Board of Selectmen which AP volunteers to do, the Fire Department, an individual from the Public Works Department, an individual from the school and they would also like an individual with a ham radio license.

Town of Eastford Website:

TC stated that the current elected officials are now on the website. She has been discussing with Michael Bilica who keeps our website up to date, the idea of setting up a training for people to put their own agendas and minutes on the website. He has prepared some draft directions and has shared them with a couple of people already. This will be discussed at the next Board of Selectmen meeting and may want to consider creating a policy about various Boards and Commissions updating their own minutes to the website making it as efficient and timely as possible.

AP says the website is coming along very well and thanked TC very much. AP would also like to thank Michael Bilica. He also thanked Brenda Willis for getting the BOS minutes up to date in the book and on the website.

Add to the Agenda upon two-thirds vote of members present and voting:

AP/TC moved to add to the agenda

- Heritage Day Directors**
- Approval of tax rebates**
- Correspondence**

Unanimous.

AP/TC moved to appoint Dan Merlo and Jill Loomis as co-directors of the 2010 Heritage Day Event. Unanimous.

AP would like to thank Mary Duncan for her marvelous service in the past as the Director of this event.

**AP/TC move to approve property tax refunds as submitted by the Tax Collector.
Unanimous.**

**A letter was submitted and read concerning the Mid-Neroc Report.
The Mid Northeast Recycling Operation Committee met on December 17th, Allan attended
which gave him an opportunity to see the Committee at work. Vendor proposals for 2010
Recycling disposal were reviewed and contracts awarded.**

Citizen's Comments on the Agenda:

Jim Trowbridge said he is very pleased with the way town government is working.

Adjournment:

AP/TC move to adjourn at 7:26pm

**Respectfully submitted by: _____
Brenda A. Willis, Secretary**

**Approved, February 1, 2010 _____
First Selectman, Allan Platt**